1. Introduction

Women4GlobalFund (W4GF) is up and running again as of March 2019 with a small grant from ViiV Healthcare for the next 12 months, with administrative support being provided by International Council of AIDS Service Organizations (ICASO). The W4GF Secretariat would like to ensure more strategic and systematic connection to key W4GF Advocates working at national levels as we move forward in 2019 to strengthen existing connections and to expand the W4GF movement.

W4GF is guided by its three objectives to sustain a platform with women in all our diversity. The following key areas of work guide the W4GF Secretariat in its role to support women in implementing countries and to strengthen focus on Global Fund policy and process to uphold human rights and achieve gender equality.

- **Objective 1**: To ensure Global Fund policy, processes and investment support the achievement of gender equality and human rights at all levels.
- **Objective 2**: To support and strengthen strategic strategy and engagement of women and gender equality champions at national levels to influence the Global Fund at all levels.
- **Objective 3**: To ensure accountability and critique of Global Fund investments. Supporting women in implementing countries to effectively influence national processes by tracking Global Fund supported programmes and services to inform stronger programming for women and adolescent girls and young women.

The W4GF Secretariat would like to formalise its relationship with ten (10) women working at the national level as ‘W4GF Key Informants’. This group will be made up of long standing and active W4GF Advocates working on Country Coordinating Mechanisms (CCMs) and including women who support CCM representative and work to implement grants which advance effective programmes and services for women in all our diversity; that address gender inequality and are financed in part by the Global Fund.

### What do we mean by diversity?

Women in all our diversity are those of us who are engaged at global; regional and national levels in Global Fund processes and structures in key regions most affected by HIV, TB and malaria. We are not homogenous and we include women living HIV, affected by TB and malaria; heterosexual; lesbian and bisexual; transgender; women who use drugs; women who engage in sex work; adolescent girls and young women; Indigenous; and women with disabilities.

2. Purpose of W4GF Key Informants

Ten (10) W4GF Key Informants will support the W4GF Secretariat and communicate directly with W4GF Global Coordinator (Sophie Dilmits) to ensure a more systematic flow of information between women who are engaged at the national level and the W4GF Secretariat and vice versa.

W4GF Key Informants will provide guidance to the W4GF Secretariat on its three objectives and sustain the following (ensuring balance of attention to HIV, TB and malaria):

- **Strengthen more dynamic dialogue** between the W4GF Secretariat and W4GF Advocates at the forefront, to fine-tune priorities which emerge from discussions at the global/regional and national levels to better inform W4GF direction and strategy.
- **Develop more coordinated global advocacy actions and priorities** that align with the national realities and to support the development of key messages on new and emerging issues as they relate to women (and girls) living with HIV, affected by TB and malaria in all our diversity.
- **Identify essential communication resources**: This might include anything that is essential to women in the context of the Global Fund. For example: 1) How to run successful processes...
around the funding request development through to grant making 2) How W4GF Advocates move forward at the national level - their lessons, successes and challenges.

3. **W4GF Key Informants Composition**
   The W4GF Secretariat will strive to ensure that the following are considered at all times with the composition of the group:
   - Diversity in Age, Gender, Sexual Orientation and Geography;
   - Individuals living with and/or affected by HIV, TB and/or malaria;
   - Expertise across the three diseases; and
   - Expertise in issues affecting and impacting key affected women.

4. **Ways of working**
   The W4GF Key Informants will be expected to provide information to the W4GF Secretariat. This could include regular and informal updates on progress, success and/or challenges at the national level. This group will work by:
   - A monthly conference call
   - Communication via e-mail

   The W4GF Secretariat will facilitate communication through virtual discussions via Zoom/Skype/Whats App and will organise any required teleconferences.

   W4GF Key Informants will also be acknowledged as such on the W4GF website and be privy to key discussions that guide the work and direction of W4GF.

   W4GF Key informants, based on the above criteria, should engage on the understanding that they can commit to volunteer the required time and effort and must see this as an extension of their work at the national level and also see this as mutually beneficial.

5. **Minimum participation requirements**
   Although this is voluntary, W4GF Key Informants are expected to actively participate. W4GF will provide a small communications allowance of USD200 per year to enable W4GF Key Informants to perform their function and meaningfully engage. KIs are expected to abide by the minimum requirements which are:
   - response to at least 80% of requests for written feedback
   - attendance of at least 80% of all teleconferences.

   W4GF Key Informants who do not satisfy the above minimum participation criteria will be contacted to resolve the barriers to participation, if possible (e.g., technical issues, communication challenges, lack of time, etc.). If the barrier is not resolved, then the W4GF Secretariat will inform the person and take a decision on possible replacement. If the W4GF Secretariat do not receive any input and/or response from that person, then they will be removed from the group.

6. **Duration of this group**
   W4GF Key Informants 2019 will run for 11 months starting April 2019 – March 2020.

7. **How to Apply**
   CLICK HERE to apply! before Monday March 25th 2019

For more information, please contact Ms Sophie Dilmitis, Global Coordinator, Women4GlobalFund (W4GF), Based in Zimbabwe
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March 18th 2019 - Women4GlobalFund (W4GF) is a dynamic and global platform of women and gender equality advocates who share a deep commitment to ensuring that Global Fund programmes are gender-transformative to meet the rights and specific priorities of women and girls in all our diversity.